

TEAM ASSIGNMENT		INCIDENT NAME		OPERATIONAL PERIOD		TASK NUMBER	
SEGMENT DESIGNATION		SEGMENT AREA SQ. MI.		TIME TO SEARCH HRS		SEARCHERS ASSIGNED	
						SEARCHER SPACING FT	
RESOURCE OR SEARCH TYPE						# OF TRACKS	
PERSONNEL ASSIGNED (* IF CHECKED (✓) INDICATES A MEDICAL CONCERN) PLEASE RECORD TEAM LEADER ON LINE 1							
*	NAME		AGENCY		*	NAME	
1					7		
2					8		
3					9		
4					10		
5					11		
6					<input type="checkbox"/> ADDITIONAL NAMES ATTACHED		
ASSIGNMENT							
<input type="checkbox"/> MAP(S) ATTACHED							
PREVIOUS AND PRESENT SEARCH EFFORTS IN AREA							
<input type="checkbox"/> DEBRIEFING INFO ATTACHED							
DROP OFF AND PICKUP INSTRUCTIONS							
EQUIPMENT ISSUED							
TEAM COMMUNICATIONS PLAN							
RADIO CALL / TEAM DESIGNATION:				COMMAND POST CELL #:			
FUNCTION		FREQUENCY		CHANNEL DESCRIPTION		CHANNEL	
SEARCH (TEAM ↔ BASE)							
CONFINEMENT (TEAM ↔ BASE)							
TACTICAL (TEAM ↔ TEAM)							
PREPARED BY				DATE PREPARED		TIME PREPARED	
SAR 104 NICOLET SEARCH TEAM 8/22/07				COPIES <input type="checkbox"/> PLANNING			
				TO <input type="checkbox"/> COMMUNICATIONS			
				<input type="checkbox"/> OPERATIONS			
				<input type="checkbox"/> TEAM			
				BRIEFER			
				TIME OUT		TIME RETURNED	

SUBJECT INFORMATION			
NAME		AGE	SEX
NAME TO CALL		EXPECTED RESPONSE	
SUBJECTS PLANS OR INTENT			
PHYSICAL DESCRIPTION			CLOTHING DESCRIPTION
HEIGHT	WEIGHT	BUILD	
RACE	COMPLEXION		
EYES	HAIR		

GENERAL INFORMATION ABOUT SEARCH PROCEDURES

1. TEAM BRIEFING TO INCLUDE:

- A. THAT ALL TEAM MEMBERS ARE THOSE ASSIGNED TO THIS TEAM. DO NOT LET ANY OTHERS JOIN WITHOUT THE OPERATIONS SECTION PERMISSION. MAKE SURE THAT ALL MEMBERS ARE SIGNED IN WITH COMMAND.
- B. PROPER CLOTHING FOR WEATHER AND TERRAIN, INCLUDING _____
- C. STURDY BOOTS / SHOES. TEAM LEADERS, YOU HAVE THE RIGHT NOT ALLOW TENNIS SHOES OR OTHER SUCH FOOTWEAR TO BE WORN.
- D. 2 WATER BOTTLES AND/OR CANTEENS OF AT LEAST 1 LITER EACH.
- E. EACH TEAM MEMBER HAS A READY PACK (USE SAR FORM SAR 10 AS A GUIDE) AND A PERSONAL FIRST AID KIT (INCLUDING BEE STING KITS IF ALLERGIC TO STINGS).
- F. NO ONE UNDER THE AGE OF 16 IS ALLOWED ON YOUR TEAM. 16 & 17 YEAR OLDS MAY, AT YOUR DISCRETION, BUT ONLY WITH THEIR PARENT AND/OR GAURDIAN ALSO WITH YOUR TEAM.
- G. BRIEF THE TEAM AS TO ANY HAZARDS THEY MIGHT ENCOUNTER IN YOUR SEARCH SEGMENT.
- H. BRIEF THE TEAM AS TO HOW LONG THEY ARE PROJECTED TO BE IN THE FIELD.

2. ACTIVITIES LOG:

- A. AS TEAM LEADER, YOU MUST MAINTAIN A TEAM ACTIVITIES LOG OF YOUR ASSIGNMENT, TO BE TURNED IN TO THE PLANNING SECTION UPON COMPLETION OF YOUR TASK ASSIGNMENT.
- B. RECORD ALL RELEVANT ACTIVITES OF YOUR TEAM; SEGMENT ASSIGNMENT, START AND ENDING TIMES, AREAS YOU SEARCHED, AREA YOU WERE UNABLE TO SEARCH, HAZARDS IN THE AREA, OTHER PROBLEMS ENCOUNTERED, SUGGESTIONS FOR A RE-SEARCH OF THE AREA, AND ANYTHING ELSE THAT YOU MIGHT FEEL IS IMPROTANT TO THE PLANNING SECTION OR THE INVESTIGATORS.
- C. **IMPORTANT** – RECORD SEARCHER SPACING THAT CHANGED, THE REASONS FOR THE CHANGE AND THE EXACT LOCATIONS ON THE SEGMENT MAP THAT THE CHANGE OCCURED.

3. HANDLING CLUES:

UPON THE DISCOVERY OF A POSSIBLE CLUE, THE TEAM WILL STOP AND THE TEAM LEADER WILL EXPLORE THE CLUE. IF DEEMED A RECENT OR RELEVANT CLUE, THE TEAM LEADER WILL CONTACT THE COMMAND POST IMMEDIATELY AND BE PREPARED TO RELAY THE FOLLOWING INFORMATION:

- A. TEAM THAT HAS LOCATED THE CLUE.
- B. TIME LOCATED.
- C. NAME OF INDIVIDUAL WHO LOCATED THE CLUE.
- D. GPS COORDINATES OF CLUE LOCATION, INCLUDING SEARCH SEGMENT.
- E. BRIEF DESCRIPTION OF CLUE.
- F. BRIEF DISCRIPTION OF LOCATION FOUND.
- G. STANDBY FOR FURTHER INSTRUCTIONS FROM COMMAND.
- H. IF DEEMED A RELEVANT CLUE BY COMMAND, THE TEAM LEADER WILL NEED TO COMPLETE A CLUE REPORT DURING DEBRIEFING.

4. DEBRIEFING:

- A. UPON TASK COMPLETION, YOU MUST RETURN TO THE DEBRIEFING AREA AND DEBRIEF YOUR ASSIGNMENT WITH THE PLANNING SECTION BEFORE DOING ANYTHING ELSE.
- B. NO TEAM MEMBERS ARE TO BE RELEASED TO STAGING OR REHAB UNTIL YOUR TEAM HAS BEEN DEBRIEFED AND RELEASED FROM YOUR ASSIGNMENT.
- C. IF MEMBERS OF YOUR TEAM ARE GOING TO BE LEAVING THE SEARCH AREA, HEADING HOME, ETC.. THEY MUST SIGN OUT WITH COMMAND.

IMPORTANT.....IMPORTANT.....IMPORTANT - DURING THE SEARCH AND SEARCH DEBRIEFING, WE ARE RELYING ON YOUR HONESTY TO TELL US EXACTLY WHAT YOU ENCOUNTERED. IF YOU DID NOT SEARCH AN AREA, TELL US, IF YOU SEARCHED MORE THAN YOUR AREA, TELL US. IT MAKES A DIFFERENCE TO THE PLANNING FOLKS....

REMEMBER...

...THESE THINGS WE DO, SO THAT OTHERS MAY LIVE...